

**MINUTES OF MEETING
EAST PARK COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the East Park Community Development District was held at 6:00 P.M. on Monday, January 25, 2016 at the offices of the House of Management Enterprise, 5756 S. Semoran Boulevard, Orlando, Florida.

Present and constituting a quorum were:

Angel Colon	Chairman
Scott Phillips	Vice Chairman
Tom Bonner	Assistant Secretary
Todd Oneal	Assistant Secretary
Graciela Von Blon	Assistant Secretary

Also present were:

Gary Moyer	Manager: Moyer Management Group
Roy Van Wyk	Attorney: Hopping Green & Sams
Rey Malave	District Engineer
Brian Smith	Field Manager

The following is a summary of the minutes and actions taken at the January 25, 2016 East Park Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Moyer called the meeting to order at 6:00 P.M. The record will reflect all supervisors were present at roll call with the exception of Mr. Phillips.

SECOND ORDER OF BUSINESS

Public Comments on Agenda Items

There were no members of the public present.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the November 23, 2015 Meeting

Mr. Moyer stated each Board member received a copy of the minutes of the November 23, 2015 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Colon seconded by Mr. Bonner with all in favor the minutes of the November 23, 2015 meeting were approved.

FOURTH ORDER OF BUSINESS

Approval of Engineering Contract with Dewberry Engineers, Inc.

- The Engineering Agreement between East Park CDD and Dewberry Engineers, Inc. for professional engineering services was presented for approval; a copy of which is attached for the record.

The record will reflect Mr. Phillips joined the meeting.

On MOTION by Mr. Colon seconded by Mr. Bonner with all in favor the agreement with Dewberry Engineers, Inc. for professional engineering services was approved.

- Work Authorization Number 1 from Dewberry Engineers, Inc. to provide engineering services for the East Park CDD was presented for approval; a copy of which is attached for the record.
- The District will compensate Engineer pursuant to the hourly rate schedule contained in the Engineering Agreement in an amount not to exceed \$5,000 without further authorization.

On MOTION by Mr. Colon seconded by Mr. Oneal with all in favor Work Authorization Number 1 with Dewberry Engineers, Inc. was approved.

FIFTH ORDER OF BUSINESS

Discussion of Easterfield Entrance Landscape

- The Servello & Son proposal for landscape enhancement at the Easterfield entrance was discussed.

On MOTION by Mr. Phillips seconded by Mr. Bonner with all in favor the Servello & Son proposal for the Easterfield entrance landscape enhancement in the amount of \$7,800 was approved.

SIXTH ORDER OF BUSINESS

District Manager’s Report

A. Financial Statements

- Mr. Moyer reviewed the financial statements through December 31, 2015, which were included in the agenda package. The following was noted:
 - Collected 52% of non-ad valorem assessments

B. Check Register

- The check register for the period October 1, 2015 to December 31, 2015 was included in the agenda package.

On MOTION by Mr. Phillips seconded by Ms. Von Blon with all in favor the check register for the period October 1, 2015 to December 31, 2015 was accepted.

C. Arbitrage Rebate Report Series 2013 Bonds

- The Arbitrage Rebate Report for Series 2013A-1 and 2013A-2 Bonds prepared by AMTEC was presented; a copy of which is attached for the record.
 - Based upon their computations, no rebate liability exists.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

- Location and design options for a playground were discussed. The location recommended is currently shown as a drainage easement area. Feedback from residents in the area will be obtained.

B. Engineer

- A color coded map indicating electrical and irrigation meters and who is getting invoiced for the service was reviewed.
- District street signage will be inspected by the engineer.

C. Field Operations

- i. **Field Management Report**
- ii. **Action Items List**
- iii. **Residential Call Log**
- iv. **Servello & Son Report**
- v. **Applied Aquatic Management Report**
- vi. **USA Services of Florida, Inc. Management Report**
- vii. **Vertex Water Features Management Report**

- Mr. Smith addressed the following:

- Discussion ensued with regard to wet tap of the reuse to a private house for landscape and irrigation improvements. The cost of the city to do this work vs doing it in-house at a lower cost was addressed.

On MOTION by Mr. Phillips seconded by Mr. Bonner with all in favor staff was authorized to perform the work to get the irrigation set up for this area in an amount not to exceed \$5,000.

- The control box for the Easterfield fountain has been installed. The location of the box was discussed. Mr. Smith commented the box will be relocated out of view at no additional cost to the District.
- The monthly Field Management Reports were included in the agenda packet.

EIGHTH ORDER OF BUSINESS

Updates and Discussion Items

- Concern from a homeowner at 9473 Cobalt Drive regarding landscape maintenance and trees starting to encroach on his backyard was discussed. Mr. Smith will follow up with the homeowner.

NINTH ORDER OF BUSINESS

Other Business

There not being any, the next item followed.

TENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Pressure cleaning, drainage, irrigation and maintenance issues were discussed.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Bonner seconded by Mr. Phillips with all in favor the meeting was adjourned.



 Gary L. Moyer
 Secretary



 Angel Colon
 Chairman