

**MINUTES OF MEETING
EAST PARK COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the East Park Community Development District was held at 6:00 P.M. on Monday, May 23, 2016 at the offices of the House of Management Enterprise, 5756 S. Semoran Boulevard, Orlando, Florida.

Present and constituting a quorum were:

Angel Colon	Chairman
Tom Bonner	Assistant Secretary
Todd Oneal	Assistant Secretary
Graciela Von Blon	Assistant Secretary

Also present were:

Gary Moyer	Manager: Moyer Management Group
Roy Van Wyk	Attorney: Hopping Green & Sams
Rey Malave	District Engineer
Brian Smith	Field Manager

The following is a summary of the minutes and actions taken at the May 23, 2016 East Park Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Moyer called the meeting to order at 6:00 P.M. The record will reflect all supervisors were present with the exception of Mr. Phillips.

SECOND ORDER OF BUSINESS

Public Comments on Agenda Items

There were no members of the public present.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 28, 2016 Meeting

Mr. Moyer stated each Board member received a copy of the minutes of the March 28, 2016 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Colon seconded by Mr. Bonner with all in favor the minutes of the March 28, 2016 meeting were approved.
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FOURTH ORDER OF BUSINESS**District Manager's Report****A. Financial Statements**

- Mr. Moyer reviewed the financial statements through April 30, 2016, which were included in the agenda package. The following was noted:
 - Collected 80% of non-ad valorem assessments through the end of April.
 - Administrative expenditure side is on schedule; and field operations is under budget by \$36,000.

B. Check Register

- The check register for the period March 1, 2016 to April 30, 2016 was included in the agenda package.

On MOTION by Mr. Bonner seconded by Mr. Oneal with all in favor the check register for the period March 1, 2016 to April 30, 2016 was accepted.

C. Acceptance of Fiscal Year 2015 Audit

Mr. Moyer provided an overview of the opinions of the auditor, Grau & Associates as stated in the annual financial report for the fiscal year ended September 30, 2015. The following was noted;

- On the first page of the Independent Auditor's Report they state, *In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the district as of September 30, 2015.*
- This is referred to as a clean audit opinion which means the financial records we turned over to the auditor as of September 30th did fairly reflect our financial position as of that date and they have no exceptions to the financial statement.
- The Report on Internal Control Over Financial Reporting on page 23 states, *during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.*
- Under Compliance and Other Matters they state, *the results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.*

- The Management Letter and the Report to Management on page 26 brings items to the Board that may not be material weaknesses but that they feel may help the District in improving their financial reporting system. They did not have any such recommendations.
- The Report to Management also states, *the District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.* Not meeting the condition in this case is a good thing because that particular section of Chapter 218 defines a financial emergency and the District is not in one.

On MOTION by Mr. Bonner seconded by Mr. Colon with all in favor the financial report for the fiscal year ended September 30, 2015 prepared by Grau & Associates was accepted and filing of the report with the appropriate state officials was approved.

D. Consideration of Resolution 2016-3 Approving the Fiscal Year 2017 Proposed Budget and Setting a Public Hearing

- Mr. Moyers presented the proposed budget for fiscal year 2017.
- The District taking over the maintenance of 92 lots when they are transferred from the developer was discussed.
- Discussion ensued and the Board approved the budget with the following changes:
 - Contracts-Wetland Management \$20,800
 - Contracts-Landscape \$133,906
 - Electricity-General \$99,500
 - R&M-Common Area \$35,000
 - Misc-Contingency \$5,169
- With the above changes the Field still balances at \$359,547

On MOTION by Mr. Colon seconded by Ms. Von Blon with all in favor Resolution 2016-3 approving a proposed budget for fiscal year 2016/2017 and setting a public hearing on July 25, 2016 at 6:00 p.m. in the House of Management Enterprises was adopted.

E. Report on the Number of Registered Voters (1,234)

- A report from Orange County Supervisor of Elections indicates there were 1,234 registered voters within the District as of April 15, 2016.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

- Mr. Van Wyk reported he is preparing documents for the transfer of property.

B. Engineer

- Mr. Malave commented on drainage at Playhouse Park.
- Trimming of trees was addressed.

C. Field Operations

i. Field Management Report

ii. Action Items List

iii. Residential Call Log

iv. Servello & Son Report

v. Applied Aquatic Management Report

vi. USA Services of Florida, Inc. Management Report

vii. Vertex Water Features Management Report

- Mr. Smith addressed the following:
 - A policy on cutting conservation trees growing into homeowner property was discussed. The policy of the CDD will be that if plants grow onto homeowner property from a conservation area they have the right to cut from their property line *straight up* and clear it back.
 - Installation of the fence going along the overlook will be done within the next week or two.
 - Regarding the landscaping at the lakes, the wet tap and meters were done and next week they will get the directional drill to go across the street and begin installing the irrigation. Landscape install will follow.
 - The monthly Field Management Reports were emailed to the Board prior to the meeting. Question and comments from the Board were addressed.

SIXTH ORDER OF BUSINESS

Updates and Discussion Items

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Other Business

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

**Supervisor's Requests and Audience
Comments**

There not being any, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Colon seconded by Ms. Von Blon with all in favor the meeting was adjourned.



Gary L. Moyer
Secretary



Angel Colon
Chairman