

**MINUTES OF MEETING
EAST PARK COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the East Park Community Development District was held at 6:00 P.M. on Monday, September 25, 2017 at the offices of the House of Management Enterprise, 5756 S. Semoran Boulevard, Orlando, Florida.

Present and constituting a quorum were:

Angel Colon	Chairman
Scott Phillips	Vice Chairman
Graciela Von Blon	Assistant Secretary
Tom Bonner	Assistant Secretary
Tom Oneal	Assistant Secretary

Also present were:

Chuck Walter	District Manager
Roy Van Wyk	District Counsel (via telephone)
Rey Malave	District Engineer
Russ Simmons	Field Manager

The following is a summary of the minutes and actions taken at the September 25, 2017 East Park Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Walter called the meeting to order at 6:00 P.M. The record will reflect a quorum was established.

SECOND ORDER OF BUSINESS

Public Comments on Agenda Items

There were not any members of the public present.

THIRD ORDER OF BUSINESS

Organization Matters

A. Resolution 2017-5 – Designating Chuck Walter as Secretary

On MOTION by Mr. Colon seconded by Mr. Oneal with all in favor Resolution 2017-5 Removing Gary Moyer as Secretary and Designating Chuck Walter as Secretary of the East Park CDD was adopted.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the July 31, 2017 Meeting

Mr. Walter stated each Board member received a copy of the minutes of the July 31, 2017 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Phillips seconded by Mr. Colon with all in favor the minutes of the July 31, 2017 meeting were accepted.

FIFTH ORDER OF BUSINESS

District Manager’s Report

A. Financial Statements and Check Register

The financial statements and check register through August 31, 2017 were reviewed.

- Labor Staffing items in the check register were addressed.
 - Mr. Walter commented that Labor Staffing Inc. is the temporary service that we use for staffing to do miscellaneous things for the District instead of charging you Severn Trent staff time.
 - The Labor Staffing Inc. \$74.52 and \$151.80 Hall/Meleco line items are additional staffing hired for pressure washing projects.
 - Mr. Walter will verify and report back to the Board on the Labor Staffing, Inc., \$49.68, \$173.88 and \$107.64 Rodgers line items which he believes is for temporary staff working on organizational items.

On MOTION by Mr. Phillips seconded by Mr. Colon with all in favor the August 31, 2017 financial statements and check register for the period July 1, 2017 to August 31, 2017 were accepted.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

i. Lake Doctors Agreement

Mr. Van Wyk reviewed the Lake Doctors, Inc. Lake Management Services Agreement with the requested increase from \$85.00 to \$87.00 per month.

On MOTION by Mr. Colon seconded by Ms. Von Blon with all in favor the Lake Management Services Agreement with Lake Doctors, Inc. was approved.

B. Engineer

Mr. Malave reported he is following up with SWFMD on the transfer of the permit for the lake. He is researching options for resolving the drainage issue in the playground which will be presented at the next meeting.

Mr. Walter noted the CDD taking ownership of streetlights on the southern loop has been resolved with the HOA.

C. Field Operations

i. Fence

- Installation of the fence is proceeding and will be nine feet off the driveway. He will meet with Denise regarding location of the opening.

ii. Palms to be Planted

- Trees were planted and did not sustain damage from storm.

iii. Fountain Repositioning

- Moving the fountain will be an additional cost.
- A quote for lighting on the trail near the new fountain was discussed. This item will be tabled until more economical options are obtained.
- Discussion ensued with regards to Holiday decorations.
 - It was suggested volunteers be sought to help with this endeavor at each entrance.
 - Severn Trent will be responsible for the main entrance and the gazebo using decorations that are in storage.
 - A \$500 - \$700 budget for each additional entrance was approved. Receipts will be submitted to the District Manager for reimbursement.

On MOTION by Mr. Colon seconded by Mr. Phillips with all in favor the holiday decorating at the Lakes in East Park CDD in the amount not to exceed \$700 for the Easterfield entrance and \$700 for the Moss Park entrance at the Lakes was approved.

- It is anticipated installation of holiday decorations will be completed by mid-November.

iv. Irma Response

- Damage from Hurricane Irma was discussed. It was reported numerous trees were destroyed; a full count is not yet available.

- General maintenance items were addressed including pressure washing curbs and sidewalks;

SEVENTH ORDER OF BUSINESS

Updates and Discussion Items

- There was agreement to change the fiscal year 2018 meeting time from 6:00 p.m. to 5:00 p.m. The schedule will be re-advertised.

EIGHTH ORDER OF BUSINESS

Other Business

There not being any, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

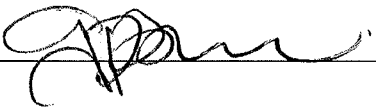
There not being any, the next item followed.

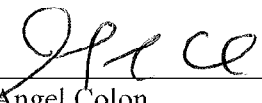
TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Colon seconded by Mr. Oneal with all in favor the meeting was adjourned.


Secretary


Angel Colon
Chairman