

**MINUTES OF MEETING  
EAST PARK COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the East Park Community Development District was held at 6:00 P.M. on Monday, September 26, 2016 at the offices of the House of Management Enterprise, 5756 S. Semoran Boulevard, Orlando, Florida.

Present and constituting a quorum were:

Angel Colon  
Scott Phillips  
Tom Bonner  
Graciela Von Blon

Chairman  
Vice Chairman  
Assistant Secretary  
Assistant Secretary

Also present were:

Gary Moyer  
Roy Van Wyk  
Rey Malave  
Brian Smith

Manager: Moyer Management Group  
Attorney: Hopping Green & Sams  
District Engineer  
Field Manager

*The following is a summary of the minutes and actions taken at the September 26, 2016 East Park Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Moyer called the meeting to order at 6:00 P.M. The record will reflect all supervisors were present with the exception of Mr. Oneal.

**SECOND ORDER OF BUSINESS**

**Public Comments on Agenda Items**

There were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the July 25, 2016 Meeting**

Mr. Moyer stated each Board member received a copy of the minutes of the July 25, 2016 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Colon seconded by Ms. Von Blon with all in favor the minutes of the July 25, 2016 meeting were approved.

**FOURTH ORDER OF BUSINESS**

**District Manager’s Report**

**A. Financial Statements**

Mr. Moyer reviewed the financial statements through August 31, 2016, which were included in the agenda package.

- Administrative expenditure side is under by \$6,000; and field operations is under by \$46,000; so through eleven months of the fiscal year the District is \$52,000 under budget.

**B. Check Register**

- The check register for the period July 1, 2016 to August 31, 2016 was included in the agenda package.

On MOTION by Mr. Colon seconded by Mr. Phillips with all in favor the check register for the period July 1, 2016 to August 31, 2016 was accepted.

**C. Engagement Letter – Fiscal Year 2016 Audit**

- An Engagement Letter with Grau & Associates to perform the fiscal year 2016 audit was presented for approval. The proposed \$5,500 fee is under the \$6,000 budgeted.

On MOTION by Mr. Phillips seconded by Mr. Bonner with all in favor the Engagement Letter with Grau & Associates was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

**i. Resolution 2016-6 – Adopting Policies for the Use of Service Animals in Public Accommodations**

- Mr. Van Wyk presented Resolution 2016-6 adopting policies for the use of service animals in public accommodations for adoption by the Board.

On MOTION by Mr. Colon seconded by Ms. Von Blon with all in favor Resolution 2016-6 adopting policies for the use of service animals in public accommodations; providing a severability clause; and providing an effective date was adopted.

**B. Engineer**

- Mr. Malave commented that he is working with the OUC to get the per cost light information to determine the breakup for the streetlights that are part of the HOA versus the CDD.

**C. Field Operations**

**i. Field Management Report**

**ii. Action Items List**

**iii. Residential Call Log**

**iv. Servello & Son Report**

**v. Applied Aquatic Management Report**

**vi. Vertex Water Features Management Report**

- Mr. Smith addressed the following:
  - Installing a fountain at the Dowden retention pond was discussed. Moving the larger fountain from its present location to this pond and replacing it with a new smaller fountain is an option.
  - Walkway lighting installation on the sidewalks going out to Dowden was discussed. Solar lighting will be more expensive.
  - Discussion ensued with regard to meter set; installing the lighting along the walkway; and the additional fountain.

On MOTION by Mr. Colon seconded by Mr. Bonner with all in favor staff was authorized to proceed with the lighting and fountain in an amount not to exceed \$18,000.

- Buffering sound from the proposed playground was discussed. Installing a fence and plants is an option.
- The monthly Field Management Reports were included in the agenda package. Question and comments from the Board were addressed.

**SIXTH ORDER OF BUSINESS**

**Updates and Discussion Items**

There not being any, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There not being any, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisor's Requests and Audience Comments**

There not being any, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Colon seconded by Mr. Phillips with all in favor the meeting was adjourned.

  
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Gary L. Moyer  
Secretary

  
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Angel Colon  
Chairman